

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on June 11, 2019*

Authority Members present: Mr. Daniel Ridgely, Chairperson
Mr. Mark Girty
Mr. Michael Quinn
Mr. Thomas Ness
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on June 11, 2019. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Ridgely.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the past period and discussed the same. Mr. Scott discussed the vulnerability of the Authority's sanitary sewer collection and conveyance system as related to the Nellie Stokes pump station. He indicated that work was in progress toward bolstering the reliability of the subject pump station. He also indicated that the Authority's crews would be investigating the pump station's check valves in addition to investigating the existence of a check valve on the Authority's 10-inch force main just before it discharged to Kent County's sewer system.

Mr. Scott indicated that the Authority's current system balance was \$94,045, of which approximately \$22,500 had been for water system balance and \$71,500 had been for sewer system. Approximately 90,000 had been collected in the past period and the accounts receivable (AR), aging longer than 180 days, was approximately \$51,528, Mr. Scott added. Mr. Scott explained that most of the 180 day or more aging on the Authority's receivables had been associated with foreclosures and bank-owned vacant properties.

Regarding the water meter change outs, Mr. Scott indicated that 35 water meters had remained to be replaced, in the current phase of the meter change out program.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that a reminder would be provided to the residents of communities where adult wipes, and the like, contributed to inefficient pump performance or pump failure in sanitary sewer system pump stations.

Engineering Report:

Gharebaghi presented the Board with his Tidewater Utilities, Inc. water bill and indicated that he would have needed to pay \$119.55, if he had been a CWS&WA customer. Instead, as a Tidewater Utilities, Inc. Customer, he paid \$291.15 for the exact same consumption (244% more). He indicated that by comparing TUI and CWS&WA, anyone could see that the Authority's water rates are not the highest in Delaware!

Gharebaghi provided an update on the water main crossing of Delmarva Central Railroad project and indicated that the project's permitting process through AECOM, representing the Norfolk Southern Railroad, was in progress.

Gharebaghi indicated that Mr. Scott and he had met with a representative of Davis, Bowen and Friedel, Inc. (DB&F) in January 2019, when a preliminary plan had been presented for the King Residential Development. Mr. Scott and he had understood that the sewer and water utility services would be through the Authority, since the proposed development was within the incorporated limits of the Town of Camden, Gharebaghi continued. Gharebaghi indicated that on June 5, 2019, DB&F had submitted plans for the proposed King Residential Development in which Kent County was listed as the sewer utility provider. Gharebaghi indicated that the matter would be discussed with the developer's engineers / representatives because the proposed utility arrangements could be in violation of the Town of Camden's Charter, Ordinances and Resolutions.

Comprehensive Planning Committee (CPC):

Mr. Ridgely indicated that the Workshop scheduled for May 28, 2019, had been cancelled. As such, there was no CPC reports, Mr. Ridgely explained.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

New Business:

At the Authority's last Regular Meeting, Mr. Woodall recommended that instead of Regular Monthly Meetings, the Authority could regularly meet quarterly. Mr. Woodall indicated that the Budget Workshop and other special meetings could be called by the Chair when necessary.

After discussion about the matter the following was decided:

Motion: Mr. Woodall made a motion to change the Authority's Monthly Regular Meetings to Quarterly Regular Meetings, effective July 1, 2019, to include the second Tuesday of January, April, July, and October Regular Quarterly Meetings and a Budget Workshop Session on the fourth Tuesday of August (August 27, in 2019), seconded by Mr. Quinn. The motion carried by a majority vote of the Board with Mr. Ridgely casting the descending vote.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Mr. Girty made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 7:56 p.m. The next Regular Meeting will be held on July 9, 2019, at 7:00 p.m. at the Authority's Conference Room.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent